**Date**: February 5, 2024 – 6:00 PM

**Meeting Name:** AGSA Board Meeting

**Location:**  PTSC - Fieldhouse

**Invitees:**

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| **EXECUTIVE BOARD** | **GENERAL BOARD** |
| Marc Biga – President  |
| James Crosby – 1st VP | Justin Bogers – Events Coordinator | Joe Ford - Apparel Manager |
| Brandon Steinbrecher – 2nd VP | Bryan Schwartz – Equipment Manger | Mike Moellers - Scheduling Coordinator |
| Jerrad Bourne – Treasurer  | Adam Bentz – Fundraising Manager |
| Crystal Vitzthum – Secretary | Erin Kean – Promotions Manager |
| Stacey Munger – Competitive Commissioner  | Andrew George – Competitive League Registrar | Mitch Prashak – Development Coordinator |
| Troy Keuning – Rec Commissioner | Jamie Seifert – Recreation League Registrar |

**Agenda**

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|  | **Discussion/Topics** |
| **Call to Order****6:06pm** | * Marc Biga, James Crosby, Brandon Steinbrecher, Crystal Vitzthum, Stacey Munger, Troy Keuning, Justin Bogers, Bryan Schwartz, Adam Bentz, Erin Kean, Andrew George, Jamie Siefert, Mike Moellers, Mitch Prashak
* Introductions of guests
	+ Dave Lane – Prairie Trail Sports Complex (Facility Use Feedback) – Coaches should not be coming in early to use open cage time not during your reserved time. If you do, you must use a punch or pay for the hour. Ok to use an open cage during your reserved time but please return equipment that was set up prior to using the cage. The garage has extra equipment but needs to be checked out by the front office. Hit Trax will be available to use in the future. Boxes will need to be powered on & can be accessed on touch panel. Pitching lane is not to be used for hitting. Sunday morning parking will be difficult. Please do not hit in the 10x10 frame nets.

Dave Lane will be rolling out a new APP for PTSC. * + Samuel Curtis, DPT with Integrated Physical Therapy – able to provide screenings for teams/players. He is located in the Diamond.
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| **Treasurer**  | * Financial Update – Income from January registrations $4360. Hawkettes moved funds out of AGSA $12K to booster club. Jags requested remaining funds also. Field Rental $37,400. Net $48,538.
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| **Bylaw Update** | * Proposed Conflict of Interest Language Review and Approval:

Section 6.06 CONFLICT OF INTEREST.  This policy will govern any conflict of interest between AGSA and its directors. A conflict of interest exists when any director has a relationship with AGSA which results in pecuniary gain for the director or member of the director’s family. Should any director know of an existing conflict of interest they are required to complete the AGSA Conflict of Interest Form. Should a director have a financial or personal interest in any matter coming before the board of directors the following must be met:1.       The conflict of interest must be fully disclosed to the board and the Conflict of Interest form must be completed.2.       The conflict of interest must be approved by a 75% majority vote of the Board of Directors.3.       The conflict of interest must be recorded in the meeting minutes.4.       Any payments made to a director must be at a rate not exceeding market value.5.       Directors must abstain from any vote or discussion concerning any matter which they have a conflict of interest.  Erin Kean made a motion. Adam Bentz 2nd. Motion approved. |
| **City of Ankeny Operations Meeting Preparation** | * Discussion on potential facility projects, maintenance items or improvements – 2/23 or 2/24 Meeting. Brandon Steinbrecher, Stacey Munger, Marc Biga & James Crosby will attend.

List of items/improvements: Doors on equipment leak water when it rains. Review cages to see if they are still an option. Discuss what items are maintenance. Review rotation on fixing infield lips. Protection net around quad that is like the baseball side. Material on inside cages. Material around entrance to dugouts, especially reoccurring mud issues outside dugouts & by batting cages. Rake in every dugout or additional ones in equipment shed. Gate at Middle School would be helpful if opened for the weekend. Add more pitching lanes.  |
| **Competitive Program** | * Coaches Meeting Topics – 2/25/24 Sunday 6pm-7pm at the Fieldhouse. Required for New Coaches only. Other coaches are welcome.
* Coaches Code of Conduct Update Review and Approval:

**COACHES CODE OF CONDUCT**Head Coaches and Assistants shall remain unconditionally supportive of the commitment to the ideals of good sportsmanship, team play, honesty, loyalty, courage and respect for authority. Likewise, coaches shall remain sensitive to the physical and emotional well-being of the players. In order to adhere to these doctrines, the coaches agree as follows: * Coaches will be positive role models to their players and players they are competing against.
* Coaches will display and instill in their players the principals of good sportsmanship and team play.
* Coaches will conduct themselves in a manner that best serves the interests of the players, their families and the association.
* Coaches treat all players, parents, spectators and umpires with respect.
* Coaches will teach the game of softball to the best of their ability by providing instruction in a manner that is constructive and supportive.
* Coaches will not tolerate behavior that endangers the health or well-being of any player.
* Coaches will refrain from the use of profanity, obscene language or improper actions.
* Coaches will be drug and alcohol free while at any AGSA event.
* Coaches will not use any tobacco products in the dugout or on the playing field at any AGSA event.
* Coaches will comply with the decisions of board members and observe all rules, policies, procedures and requests as established or endorsed by the AGSA.
* Coaches will abide by all rules associated with events they are participating in including, but not limited to, AGSA, USSSA and ASA.
* Coaches acknowledge the need to demonstrate fundamental proficiencies with respect to the game of softball. Consequently, coaches agree to attend any skill sessions that may be required by the AGSA.
* Coaches will communicate effectively and in a timely manner with their team families and serve as a liaison between the AGSA Board of Directors and their team when asked to do so.
* Coaches will commit to supporting all AGSA fundraising activities and acknowledge that ALL additional team fundraisers MUST be approved by the AGSA board in advance.

It is AGSA’s expectation that coaches read, understand, and agree to uphold this Coaches /Assistants Code of Conduct and fully support its intent and essence. If coaches fail to abide by the aforementioned rules and guidelines they will be subject to disciplinary action(s) that could include, but is not limited to the following: * Verbal warning by a board member
* Written warning by a board member
* Game Suspension(s)
* Season Suspension

Coach Name (Printed): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Coach Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Troy Kuening made motion. 2nd by Brandon Steinbrecher. Motion Approved.All Head Coaches & Assistants will need to sign. Andrew George will facilitate.  |
| **Rec Program** | * Program Updates Registration opens March 1st. September 14th Tournament & Rain date is September 15th. 5 age levels: 6U, 8U, 10U, 12U and 14U. Method Ink Printing will be doing t-shirts for rec league. Will need a 2 week turn around. Will add $10 to registration for t-shirts and collect sizes. Troy Kuening made a motion to use Method Ink & add $10 for registration. 2nd by Mike Moellers. Motion approved.
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| **Fundraising** | * 9U Black & 13U Black – approved for additional fundraisers for team budgets. Other fundraisers are not allowed during our main fundraiser in March.
* Clean up fundraising opportunities available at PTSC – Fieldhouse.
* Field Sponsorship Updates – Dewey Ford
* Windscreen Quote Review and Board Approval – City approved windscreens. $3500 per year for 3 years. $3000 per year for 5 years. Reviewed quotes from different vendors.

Adam Bentz made a motion to use Lashier Graphic & Designs for windscreens. 2nd by James Crosby. Motion approved.* Banner Sponsors Payments $300 each year. Unlimited spots available.
* Spring Fundraiser Update – look at adding a golf package. Sunday 2/25/24 will be kickoff for AGSA Spring fundraiser. Adam Bentz will be handing out packets to teams at the Diamond. Deadline is April 7th and players/teams will be able to drop off at the last indoor practice. Adam Bentz will look into prizes/awards.
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| **Senior Scholarship** | * Senior Scholarship Update – Application Deadline is March 31, 2024. AGSA Night is June 26th Ankeny Hawks vs Ankeny Jags @ Centennial. Scholarship winners will be announced between double- header. AGSA players will get in FREE with AGSA jersey & are welcomed onto to the field also. 6 recipients will receive $500 scholarships with a total of $3K awarded. Reviewed application & will add the following requirement: Applicant must be a rostered for a sanctioned high school team for the 2024 season.

Crystal Vitzthum made a motion for new requirement. 2nd by Stacy Munger. Motion approved. |
| **Apparel**  | * Rec Shirt Quote Review and Board Approval
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| **Events** | * Ankeny Classic Fees and Volunteer Expectations – Justin Bogers is working on logos for tournaments. 11 AGSA teams registered to date.
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| **Additional** | * Concessions need to verify form of payment for purchase of concession stand supplies.
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| **Meeting Adjourned****7:57pm** | * Adam Bentz made a motion to adjourn the meeting. Mitch Prashak 2nd. Motion approved.
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Next General Board Meeting: **Monday, March 4, 2024 @ 6:00 PM**